

# Memo

**TO:** Atlantic Territory Training Network  
(VA, NC, SC, MD, DC, PA, & DE Regions)

**CC:** Michael Mooney, (Acting) Territory Director  
Darlene Lynch, NC & SC Regional Manager  
Michael Mooney, EPA/DE & VA Regional Manager  
Gregory Widmer, PA Regional Manager

**FROM:** Shawn Diallo, ECC Service Center Manager  
Email: [shawn.diallo@heart.org](mailto:shawn.diallo@heart.org)

Wendy Joiner, Service Center Associate  
Email: [wendy.joiner@heart.org](mailto:wendy.joiner@heart.org)

American Heart Association ECC Service Center – Glen Allen  
4217 Park Place Court  
Glen Allen, VA 23060  
Phone: 888-CPR-LINE (277-5463)  
Fax: (804) 965-6437

**SUBJECT:** **ECC Monthly Update – JUNE 2006**

**Please share this  
information with your  
instructors!!**

## **2006 TRAINING CENTER YEAR END ACTIVITY REPORTS**

With summer comes warm weather, vacations and...year-end training reports! The Service Center sent 2005-2006 year end training center activity reports out to **ALL** AT TCs on June 12<sup>th</sup>. **Due to the level of priority and importance of this report, we request that you please strive to get these reports to the ECC Service Center ASAP.**

**DUE DATE FOR ANNUAL TC ACTIVITY REPORTS: July 19, 2006.**

**NOTE:** *The template for the 2006 Annual TC Activity Report is attached.*

## **PROVIDER COURSES – MILESTONES - July 1, 2006**

Starting on **July 1, 2006**, **all AHA courses** are to be taught using the new science (2005 AHA Guidelines), as per the ***Revised Core Instructor Course Policy Training Memo*** dated May 4, 2006.

## **HEARTSAVER PRODUCTS RELEASED MAY 31<sup>st</sup>**

The Heartsaver and Family & Friends product line, including manuals, videos and posters, is now available for purchase from all ECC Material Distributors. Announcements for all these products were sent last month and *are also located on the **Instructor Network** under the “AHA Courses” column.*

**Reminder:** As announced at Guidelines rollouts, the 2006 Heartsaver courses introduce the concept of competency tests. These formal skill tests are done during designated testing lessons in each of the Heartsaver

courses. The skills testing checklists are located on the HS Instructor CD and attached in this newsletter.

In Heartsaver courses that include CPR and AED modules only, there are no written tests. For Heartsaver First Aid and Heartsaver Pediatric First Aid, there are a series of short written tests included in the student workbook.

The new testing model is discussed on pages 17 and 18 of the new ***Heartsaver Instructor Manual***, with additional information in the "Course-Specific details" section for each course.

**\*\*NOTE\*\*:** *You should not be utilizing the Heartsaver Bridge Exams as a testing tool for Heartsaver courses.*

### **NO AUDIO (SOUND) ON HEARTSAVER STUDENT CD ROMs**

The Heartsaver Student CD ROM does not have a voice over for the video and therefore the CDs have no sound. This was done intentionally and is not a product malfunction or error. ECC's Product Development Dept. made the decision to use subtitles rather than audio for the video clips.

### **HEARTSAVER SKILLS CHECK OFF SHEETS, ETC.**

All Heartsaver Courses Workbook answer keys, course agendas, updated child safety tip sheets, etc. can be found on the Heartsaver Instructor CD found in the Heartsaver Instructor manual.

### **NEW PRODUCT RELEASES**

Product announcements for the following are attached to this email:

**"NEW" Core Instructor Course** products will be available from the ECC Distributors on **July 31, 2006!!**

- AHA Core Instructor Course (80-1050)
- Faculty Guide for the AHA Core Instructor Course (80-1035)

**"NEW" ACLS** products will be available from the ECC Distributors on **August 31, 2006!!**

- 80-1088 ACLS Provider Manual
- 80-1086 ACLS Instructor Manual
- 80-1090 ACLS video (DVD-format)
- 80-1091 ACLS video set (VHS-format)
- 80-1087 ACLS Instructor Package
- 80-1092 ACLS Pocket Reference Cards
- 80-1083 ACLS Algorithm Emergency Cart Cards
- 80-1081 ACLS 12-Lead ECG Poster
- 80-1089 ACLS Treatment Sequences for Pulseless Arrest Poster
- 80-1082 ACLS Poster Pack

A current ECC Educational & Training Materials List for 2006 in PDF format is also attached.

### **REVISED CORE INSTRUCTOR COURSE TRAINING MEMO**

TC Coordinators and Regional Faculty were emailed the revised Core Instructor Course Training Memo in May. The revised memo states that the AHA Core Instructor Course will be used to train all new instructors after October 1, 2006. Current Instructors are no longer required to complete the Core Instructor Course unless they fall into one of the following categories:

- ♥ Are adding a discipline (i.e. a BLS Instructor adding ACLS Instructor status)
- ♥ Are identified as having documented deficiencies in either skills or required knowledge of course curricula
- ♥ Are a current National Faculty, Regional Faculty or Training Center Faculty member
- ♥ Are being appointed to Training Center Faculty

National Faculty, Regional Faculty and Training Center Faculty must complete the Core Instructor Course before they can teach that course or the discipline specific module of the new Instructor course but no later than June 30, 2007.

While the requirement that all Instructors must go through the Core Instructor Course has been lifted, a TC Coordinator could choose to require that all Instructors aligned with their TC complete the course. The Core Instructor Course is a valuable tool for all instructors—both current and new. It will be an excellent way to strengthen current Instructors skills and help improve the delivery of AHA science education during AHA courses. This revised Training Memo as well as all other memos is posted on the ***Instructor Network under the “My In structor Information” tab.***

### **INSTRUCTOR NETWORK PORTAL - TC Coordinators check this site often**

TC Coordinators, please check the Instructor Network Portal on a weekly basis to see if any of your Instructors have registered and are pending your approval. You may receive emailed notification from the Service Center that instructor registrations are pending, but we also encourage you to be pro-active in checking the Instructor Network Portal regularly.

### **AHA COURSE CARD TEMPLATES**

3-Strip and 2-Strip Course Card Templates and Guides can be found on the Instructor Network Portal, however **ONLY TC Coordinators have access to this information.** With the launch of the Instructor Network Portal, the “Exnet” site that most TCCs utilized, no longer exists. Please use your TCC login to locate valuable TC information such as the Course Card Templates on the Instructor Network Portal. These templates can be used for the newly released Course Cards as well.

### **GUIDELINES UPDATE CD ROM**

Have you accidentally misplaced your Guidelines Update CD ROM? Don't worry – we've got you covered! *All the documents on the CD ROM are located on the **Instructor Network** under the “Instructor Education” tab.*

### **VISIT OUR WEBSITES FOR THE MOST UP TO DATE ECC INFORMATION**

For current instructor and course information: <http://www.ahainstructornetwork.org>

For general ECC information: [www.americanheart.org/cpr](http://www.americanheart.org/cpr).

For Guidelines information and to view the web casts: [www.americanheart.org/eccguidelines](http://www.americanheart.org/eccguidelines)

### **ACLS, BLS, PALS, PROVIDER AND INSTRUCTOR COURSES**

Let us send students your way!! To assist you in promoting your courses and to better meet the requests of the community, please share information with the Service Center, for upcoming provider and instructor courses at your TC or Site.

### **KEEPING COMMUNICATIONS FLOWING**

One of the primary roles of the Glen Allen Service Center is to provide communications regarding anything dealing with ECC and AHA to the Training Network. It is very important that changes to RF & TCC contact information such as, email addresses, phone #s, fax #s, and mailing addresses be communicated immediately to the Service Center so as not to create gaps in communications that you receive from us.