

# Memo

February, 2006

**TO:** PA Training Center Coordinators  
PA Regional Faculty

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**SUBJECT:** **ECC Update**

**AHA Instructor Network Portal Announced**

**Special Limited Time Offer for Training Center Coordinators**

On January 27<sup>th</sup>, our National Center sent emails to all AHA Training Centers, announcing the upcoming launch of our Instructor Network. Along with the announcement, came a special offer for Training Center Coordinators. For a limited time, at no cost to you, the AHA will enter your Instructor's information into the Instructor Network system. This pre-approval process will save time because:

- you will not have to manually *enter* your instructor info
- you will not have to manually *confirm* your instructors on an individual basis, as they request access
- your instructors won't have to *wait* several days for access

**All you have to do is to take advantage of this offer is:**

- email a spreadsheet to: [ahainstructornetwork@heart.org](mailto:ahainstructornetwork@heart.org) or Fax to 214-987-9361
- include the following information:

TC Name, TC City, TC State, and TC ID number (call ECC Service Center to get this, if you do not know your TC ID number)

Each Instructor's First and Last name, Email address, discipline(s) for which the instructor is aligned with your TC

If you have any questions regarding this process, please send your email to:

[ahainstructornetwork@heart.org](mailto:ahainstructornetwork@heart.org)

## **GUIDELINES UPDATE INFORMATION**

### **Guidelines Update Packets**

These packets were mailed out the last week in January, by UPS, to all Training Center Coordinators. In these packets are (2) DVDs and (1) CD ROM that contains the information you will need for the Guidelines rollouts conducted for your Training Center Faculty and Instructors.

It has come to our attention that some TCs, upon receiving the Guidelines Update Packet (DVD's & CD's), have begun "rolling out/updating" their instructors and are using these materials in their courses.

**The materials sent to TC's are meant to be used by Regional Faculty and your Training Center Faculty to conduct your instructor updates ONLY AFTER THE RF and TCF HAVE COMPLETED AN OFFICIAL GUIDELINES UPDATE TRAINING SESSION.**

Upon completion of one of these updates, the TCF will be able to conduct the updates by coordinating their update plan with assigned Regional Faculty. If there are no TCF yet appointed or a TC was unable to have a TCF attend one of our scheduled sessions, the TC will look solely to their assigned Regional Faculty to provide the updates.

#### ***Helpful Hints:***

**CD ROM:** Insert into your drive. Go to my computer. Right click on the 06ECC Rollout CD, and select OPEN.

**Powerpoint Presentations:** if you are having trouble viewing the PPT, you may not have PPT 2003. A free downloadable viewer is available from Microsoft.

<http://www.microsoft.com/downloads/details.aspx?FamilyID=428d5727-43ab-90b7-a94784af71a4&DisplayLang=en>

## **COURSE CREDENTIAL CARDS**

As we go back to reprint on cards, there will be some revisions. For example, new cards will not be self-sticking, and will use the back of the cards for additional information about the course, AHA's website, etc. These "new" cards will have additional security measures, such as micro-

printing and shading over the Name, Issue Date, and Recommended Renewal Date fields. In addition, there will be revisions to certain cards such as HS CPR and HS AED to reflect the combining of Adult and Child CPR skills. There will also be new cards to go with the Pedi First Aid course.

However, existing cards are not invalidated. These changes are all reprint changes. So, you can continue to use the current cards you have on hand, and order cards as you need them.

### **NEW 2006 EXAMS**

Answer sheets and keys for the current ACLS and PALS written exams have been modified. The questions affected by the new science, have been blacked out, so that students will not answer these questions. Scores will be calculated on the number of remaining questions. Instructors will be able to incorporate new science into their courses by using bridge materials, along with old student materials and old exams, until the new provider materials are available.

New exams will be introduced at the same time as the release of the new provider materials. New 2006 BLS HCP exams are currently available. These new exams, and the modified answer sheets and keys for BLS, ACLS, PALS, and Heartsaver will be distributed to the appropriate discipline specific TCs and RF very soon in a communication from the Service Center.

**\*\*DO NOT USE THE NEW EXAMS UNTIL YOU HAVE ATTENDED A ROLLOUT\*\***

### **NEW G2005 PRODUCT RELEASES**

National Center has released a generic timeline for products updated with the new science:

- December 19, 2005 – 2005 Guidelines for First Aid
- January 16, 2006 – ECC Handbook for Healthcare Providers (product announcement previously released)
- February 15, 2006 – BLS Healthcare Provider materials
- February 28, 2006 BLS for Healthcare Providers Online Renewal Course
- Second quarter 2006 (by June 30) – Heartsaver and Family & Friends materials
- Third quarter 2006 (by September 30) – ACLS materials
- Fourth quarter 2006 (by December 31) – PALS materials

The BLS Healthcare Provider materials include BLS HCP Instructor's Package, Instructor's manual, HCP student manual, HCP video (VHS format), HCP video (DVD format), HCP renewal video (VHS format) and HCP poster pack.

Product announcements for these materials and the 2005 Guidelines for First Aid, were sent with the January update.

In addition, an Instructor Portfolio will be available as of February 28, 2006. For details, see the attached product announcement and product grid.

### **SAVE THE DATE – ECCU 2006 INTERNATIONAL EDUCATION CONFERENCE & EXPOSITION**

Mark your calendars! The next Emergency Cardiovascular Care Update (ECCU) is scheduled for June 22-25, 2006 at Disney's Coronado Springs Resort in Orlando, FL. This conference is the only event of its kind, bringing together physicians, researchers, nurses, EMTs, paramedics and

others involved in the instruction and practice of resuscitation. The recently released new CPR and ECC guidelines, makes ECCU 2006 more important than ever!

### **ACLS, BLS, PALS, PROVIDER AND INSTRUCTOR COURSES**

**Let us send students your way!!** To assist you in promoting your courses and to better meet the requests of the community, please share information with the Service Center, for upcoming provider and instructor courses at your TC or Site.

### **REMINDERS:**

#### **Visit our websites for the most up to date ECC information**

For current instructor and course information please visit: [www.americanheart.org/cpr](http://www.americanheart.org/cpr). To keep up to date on all Guidelines information and view the web casts please visit: [www.americanheart.org/eccguidelines](http://www.americanheart.org/eccguidelines).

#### **PROGRAM ADMINISTRATION MANUAL – UPDATES**

Anytime that there is an update to the Program Administration Manual it will be updated on our website at the link provided below. So please check this periodically so you are utilizing the most up-to-date info.

<http://americanheart.org/presenter.jhtml?identifier=3011793>

#### **KEEPING COMMUNICATIONS FLOWING**

One of the primary roles of the Glen Allen Service Center is to provide communications regarding anything dealing with ECC and AHA to the Training Network. It is very important that changes to RF & TCC contact information such as, email addresses, phone #s, fax #s, and mailing addresses be communicated immediately to the Service Center so as not to create gaps in communications that you receive from us.

#### **888-CPR-LINE**

If you are in Pennsylvania, Delaware, and want to contact the ECC Service Center, please call us at 888-CPR-LINE (888-277-5463). This is a direct line into the ECC Service Center.